

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 12th January 2026 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (04.11.2025)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 8th December 2025.

4. MATTERS ARISING

Decisions	Actions
Water Butts	Clerk (ongoing)
MUGA meeting	Clerk (actioned)
Ditch branches	Clerk to inform Groundsman (actioned)
Play equipment investigations	Clerk (ongoing)
Streetlight repair	Clerk (actioned)
Streetlight shielding	Clerk (actioned)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists, vacant plots and tenancy renewals.

7. CEMETERY AND CHURCHYARD.

Nothing for this meeting.

8. COMMON.

8.1 - To note the water levels.

8.2 – Play equipment repairs. Clerk to update members regarding the most recent repairs and their timelines.

8.3 – New play equipment. Clerk to present any investigation findings to members.

9. HIGHWAYS & OPEN SPACES

9.1 – MUGA clearing event. Information from the Clerk regarding this activity.

9.2 – To discuss and agree any actions pertaining to assets 9004 and 9010 and their repair. Quote received for the unit replacements.

10 EVENTS

Nothing for this meeting.

11. POLICY AND PROCEDURES.

Nothing for this meeting.

12. GROUNDSMAN INFORMATION.

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Monday 9th February 2026 @ 7.15pm in the Manor Rooms.