

TROWSE WITH NEWTON PARISH COUNCIL

FINANCE COMMITTEE AGENDA

You are hereby summoned to attend the Trowse with Newton Parish Council Finance Committee meeting on Monday 16th February 2026 **at 6.30pm** in The Manor Rooms, Trowse. Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: trowsepc@outlook.com

Kate Leggett

Clerk to the Council. (10.02.2026)

1. Apologies

2. Declarations of Interest and Dispensations

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. Minutes of the previous meeting

3.1 - To approve the minutes of the meeting held on 19th January 2026.

4. Matters Arising from the previous minutes.

Decisions/Actions	Delegated to
Savings account	Clerk (actioned)

5. Public Forum

5.1 - To receive any comments from members the public.

6. Financial Procedures

6.1 - To agree bank reconciliation and monthly payments for January 2026 as circulated by the clerk.

7. Banking Matters

7.1 – Nationwide. Information from the Clerk regarding the Nationwide account.

8. Other Financial Matters

8.1 – Budget V Actual for YTD. To discuss the budget versus actual payments for the year to date and agree any actions.

8.2 - To discuss and agree any actions pertaining to the review of the Ear Marked Reserves.

8.3 – To appoint an internal auditor for 25-26 financial year. To discuss and agree actions.

8.4 - To review the asset register. To discuss and agree any actions.

8.5 – Insurance information. To discuss and agree any actions following information from the Clerk.

9. Date and Time of next meeting.

Monday 16th March 2026 at 6.30pm.