

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 16th February 2026 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk) (10.02.2026)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.
To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 19th January 2026

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2- To receive matters from the public for items listed on the agenda.

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Responsible person
Streetlight unit repair	Clerk (actioned)
Circulate the TOR for the MR committee	Clerk (actioned)
SEV Consultation	Clerk (ongoing)
Phone box investigations	Clerk (ongoing)

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1 – Finance committee: Update from the Committee chair.

a. To discuss and agree any actions pertaining to recommendations from the Finance Committee regarding Ear Marked Reserves.

6.3 – Personnel and Communications. Update from the Committee Chair.

6.2 – Open Spaces: Update from committee Chair.

a. To discuss and approve any actions relating to the MUGA and it's proposed maintenance.

6.4 – Manor Rooms: Update from the committee Chair.

a. To discuss and agree any actions following recommendation by the Manor Rooms Committee with regards to building drainage works.

b. To discuss and agree any actions following recommendations by the Manor Rooms Committee with regards to required building maintenance works.

8. FINANCIAL MATTERS

8.1 - To agree Payments/Receipts for January 2026 as circulated.

8.2 – To agree Bank reconciliation for January 2026 as circulated.

8.3 – To review and discuss any actions with relation to the Budget V Actual spends.

9. PLANNING

a) Applications

None for this meeting.

10. POLICIES AND OTHER ITEMS

10.1 Rolled over from previous agenda - Standing Orders Review. To discuss and approve the updated Standing Orders, circulated by the Clerk ahead of the meeting.

10.2 - Information from the Clerk regarding the Risk Register update.

11. DATE AND TIME OF NEXT MEETING

Monday 16th March 2026 @ 7.15pm.