

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: Monday 9th February 2026 at 7.15pm

Present: Cllr Owen (Chair), Cllr P Greenizan, and Cllr Gorman, Cllr Haynes and Cllr Bowers Clerk: Kate Leggett

094 (001) APOLOGIES

Cllr A Greenizan.

095 (002) DECLARATIONS OF INTEREST AND DISPENSATION

Cllrs who are allotment holders.

096 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 12th January 2026 were agreed and signed.

097 (004) MATTERS ARISING

Decisions	Actions
Common Drains/Water Levels	Clerk (actioned)
9004/9010 on Full Council agenda	Clerk (actioned)
Change of bulb brightness	Clerk (actioned)

098 (005) PUBLIC FORUM

It was resolved by Councillors to permit any members of the public in attendance to discuss the MUGA to be allowed to speak during item 9. A resident asked if permission was given by the committee to purchase the wildflower seeds. This was agreed and will come under the biodiversity budget. 099

(006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists, and vacant plots. There is currently 2 plots available on the Dell and Block Hill is at capacity. Clerk to put information out on social media.

6.2 – The Clerk relayed information that she had received regarding a complaint made to Environmental Health about a bonfire on the allotments. Environmental Health were satisfied that this would be dealt with in house.

100 (007) CEMETERY AND CHURCHYARD

7.1 – Churchyard grass cutting. The Clerk gave information about correspondence that had been sent to Cllr Owen regarding a wedding at the church later in the year. An appointment has been set up with the church to discuss their requirements.

101 (008) COMMON

8.1 – To note the water levels on the common. The Clerk gave information she had received from Paul George of the Internal Drainage Board. His role is now being performed by Matt Gooch, who stated that although Trowse was not on the list for drainage clearing at the moment it is possible that they could be added on for later in the year. The Clerk is to arrange to meet Mr Gooch to discuss the issue.

8.2 – Fitness Classes on the Common. Following on from correspondence that had been sent last year, further information had come to light which shows that a paying fitness class is still operating on the common. Concerns have been raised about the use of the children's play equipment being used during the

class, which could cause damage. There are also safeguarding concerns with it being in an area designated for children. Resolved to contact again. Clerk to action.

8.3 – New Play equipment. Investigations into new equipment is ongoing.

102 (009) HIGHWAYS AND OPEN SPACES

9.1 – MUGA discussions and actions.

Cllr Owen made a start by thanking all those that had turned out to help with the clearing event over multiple weekends. A lot of man hours have been spent clearing brambles and debris. A rep from Crown Point Estate, Fiona Sarson, was present to answer questions from members of the public and the Council about the next steps.

Mrs Sarson stated that the use of the MUGA would be subject to terms agreed by the estate and the Parish Council. The estate trustees will be setting budgets in the next 3 weeks so any application for funds should be made as soon as possible with a clear business case. Mrs Sarson stated that the trustees would be very happy that there seems to be so much local enthusiasm for getting the site into use.

Cllr Bowers stated that despite the lack of use the surface is in quite good condition, but the next step was a professional inspection to ascertain the integrity of the surface, as we have reached the stage where volunteers can do no more in terms of cleaning.

A resident queried whether a trial period could be arranged to facilitate usage over the summer and see what the up take would be. This is something that would have to form a part of any agreement.

A resident of neighbouring houses wanted to raise concerns about the possible associated noise to the surrounding properties. Consideration will be given to how to lessen the impact of noise. There were also concerns raised about opening times and usage.

A resident thanked Mrs Sarson and the estate for moving this matter forward.

A resident asked how the site was intending to be operated. Cllr Bowers explained that that would form part of any agreement between the PC and the estate.

There proceeded to be a general discussion about who could do an inspection of the site and if it could be done in the 2-3 week timeframe.

Clerk to make investigations as soon as possible.

Groundsman Tony Brooks asked Mrs Sarson if the estate could spray the brambles that have been cut to prevent them regrowing. Mrs Sarson said she would make investigations.

Members of the Public and Mrs Sarson left the meeting.

103 (010) EVENTS

10.1 – The Clerk gave members an update on the arrangements for the Summer Vibes 2026 event.

- Meeting with Redwell has been arranged to discuss advertising and craft stalls
- Local businesses have been contacted about getting involved.
- Equal Brewery, Mary D's and Vlad Pizza have already been signed up.
- Jonny Cole has offered to help with the sound and local musicians are being sought. - Allotment holders stall has been agreed.
- Clerk to produce a flyer in the next few weeks.

A discussion took place about the purchase of a generator. **Prices to be investigated. Clerk to Action.**

104 (011) POLICIES AND PROCEDURES

Nothing for this meeting.

105 (012) GROUNDSMAN'S TASK LIST

12.1 – Groundsman's task. Clerk to liaise with groundsman about priority tasks for the coming month.

106 (013) DATE AND TIME OF NEXT MEETING

Monday 9th February 2026 @ 7.15pm.

Meeting closed at 9.06pm

Decisions	Actions
Letter to Common Fitness instructor	Clerk
MUGA cleaning companies	Clerk
MUGA funding and business plan	Clerk
Generator investigations.	Clerk.