

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: 12th January 2026 at 7.15pm

Present: Cllr Owen (Chair), Cllr Greenizan, and Cllr Gorman, Cllr Haynes and Cllr Bowers

Clerk: Kate Leggett

080 (001) APOLOGIES

None for this meeting.

081 (002) DECLARATIONS OF INTEREST AND DISPENSATION

Cllrs who are allotment holders.

082 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 8th December 2025 were **agreed and signed**.

083 (004) MATTERS ARISING

Decisions	Actions
Water Butts	Clerk (ongoing)
MUGA meeting	Clerk (actioned)
Ditch branches	Clerk to inform Groundsman (actioned)
Play equipment investigations	Clerk (ongoing)
Streetlight repair	Clerk (actioned)
Streetlight shielding	Clerk (actioned)

084 (005) PUBLIC FORUM

A resident mentioned the common wildflowers. These need to be sown by early March, so a date of the 28th Feb/1st March was decided. This shall be a newsletter item for the next edition.

Mr Bowers mentioned the very positive MUGA forum. He stated that he had also had some good feedback. The main focus of the 17th/18th January was to try to clear as much of the site as possible. Next steps will involve Crown Point Estate and setting up a small working group. It is very much hope that any group set up will deal with the day to day running with the Parish Council acting as a conduit for discussions with CPE.

Cllr Gorman enquired about the phone box and asked if any further progress had been made on this topic. It was thought that it may require an investigation into a power source as previous discussions had mentioned it being used by the Historical Society.

085 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists, and vacant plots. The waiting list has been reduced from 6 to 2, and we have recently welcome new people to the Dell site having recently moved into the village.

086 (007) CEMETERY AND CHURCHYARD

Nothing for this meeting.

087 (008) COMMON

8.1 – To note the water levels on the common. The ground is saturated and there is a small amount of standing water, but as yet there has not been a return to previous years' flooding issues. There was a short discussion about the state of the drains, and it was resolved to ask the IDB about possible clearing and surveys of the water levels. **Clerk to action.**

Sign;

Date:

8.2 – Play equipment repairs. The Clerk gave members an update on the recent repairs. It was also reported that the zip line needed new parts, so the Clerk had actioned this as part of the current repairs.

8.3 – Replacement play equipment. This item is ongoing.

088 (009) HIGHWAYS AND OPEN SPACES

9.1 – MUGA forum arrangements. The event has been scheduled for the 17th/18th Jan with permission sought from Crown Point Estate re access etc. The risk assessment will be shared with Crown Point, councillors and available on the day, along with an information sheet for volunteers. Cllr Bowers will be in charge of the first aid kit on the day.

9.2 – To discuss and agree any actions pertaining to streetlight assets 9004 and 9010 on White Horse Lane. The quote was shared and it was resolved to recommend these repairs, at a cost of £680.00 to Full Council for approval, being over the committee limit. **Proposed by Cllr Haynes, seconded by Cllr Owen – all in favour. Clerk to action.** It was also mentioned whether there could be a more environmentally friendly light emission. **Clerk to make investigations.**

089 (010) EVENTS

Nothing for this meeting.

090 (011) POLICIES AND PROCEDURES

Nothing for this meeting.

091 (012) GROUNDSMAN'S TASK LIST

12.1 – Groundsman's task. Clerk to liaise with groundsman about priority tasks for the coming month.

092 (013) DATE AND TIME OF NEXT MEETING

Monday 9th February 2026 @ 7.15pm.

Meeting closed at 7.54pm

Decisions	Actions
Common drains/water levels	Clerk
9004/9010 on full council agenda	Clerk
Change of bulb brightness	Clerk

Sign;

Date: