

# NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting  
on: Monday 16<sup>th</sup> March 2026 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at [trowsepc@outlook.com](mailto:trowsepc@outlook.com) with any questions.

*Kate Leggett* (Parish Clerk) (10.03.2026)

## Agenda

### 1. Apologies for absence

### 2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.  
To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

### 3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 16<sup>th</sup> February 2026

### 4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2- To receive matters from the public for items listed on the agenda.

### 5. MATTERS ARISING FROM PREVIOUS MEETINGS

| Decisions/Actions          | Responsible person           |
|----------------------------|------------------------------|
| Have Your Say poster       | Clerk/Cllr Bowers (actioned) |
| EMR reallocation           | Clerk (actioned)             |
| MUGA planning              | Clerk (actioned)             |
| Vacuum/generator purchases | Clerk (ongoing)              |

### 6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1 – Finance committee: Update from the Committee chair.

a. To recommend to Full Council the adoption of the Finance section of the Risk Register.

6.3 – Personnel and Communications. Update from the Committee Chair.

a. To recommend to Full Council the adoption of the Personnel and Comms section of the Risk Register.

6.2 – Open Spaces: Update from committee Chair.

a. To discuss and approve any expenditure for the common play equipment as quote is over the committee limit.

b. To recommend to Full Council the adoption of the Open Spaces section of the Risk Register.

6.4 – Manor Rooms: Update from the committee Chair.

a. To discuss and agree any actions following recommendations by the Manor Rooms Committee with regards to required building maintenance works.

### 8. FINANCIAL MATTERS

8.1 - To agree Payments/Receipts for February 2026 as circulated.

8.2 – To agree Bank reconciliation for February 2026 as circulated.

8.3 – To review and discuss any actions with relation to the Budget V Actual spends.

### 9. PLANNING

a) Applications

**2026/0298** - 1 Highland Crescent Trowse Norfolk NR14 8GA -

(T1) Pear - current height 5m, width 4m, crown reduce both by 1.5m to 3.5m height and 2.5m width. (T2) Lime - current height 15m, width 9m, crown reduce by 3m height and 2m width, to 12m height and 7m width. (T3) Red Oak - current height 15m, width 10m, crown reduce height by 2.5m and width on driveway side by 3m to 12.5m height and 7m width.

## **10. POLICIES AND OTHER ITEMS**

10.1 – To discuss and agree the Risk Register sections pertaining to the Full Council and to approve the adoption of the whole document following recommendation from individual committees.

10.2 – Environmental and Sustainability Policy. Following recommendations from Open Spaces and MR Committees, to discuss and agree the adoption of the new Environmental and Sustainability Policy.

10.3 – Council Training. To approve the expenditure for full council and volunteer training.

## **11. DATE AND TIME OF NEXT MEETING**

Monday 20<sup>th</sup> April 2026 @ 7.15pm.