

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Parish Council meeting, held on 16th March 2026 in The Manor Rooms, Trowse at 7.15pm.

Present: Cllr Bowers (chair), Cllr Owen, Cllr P Greenizan, Cllr A Greenizan, Cllr Cartner, Cllr Price, Cllr Gorman, and Cllr Haynes. Kate Leggett (Clerk)

102 (001) APOLOGIES

Cllr King – received and accepted.

103 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs who own allotments, Cllrs involved with the Trowse Historical Society and the Manor Rooms.

104 (003) MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on the 16th February were agreed and signed.

105 (004). PUBLIC FORUM

4.1

Written District reports –Reports from Cllr Fowler are at end of minutes and website. No report received from Cllr Neal.

Written County report – No report received from Cllr Thomson

Cllr Jim Webber introduced himself to those present.

4.2.

None for this meeting.

106 (005) MATTERS ARISING FROM THE PREVIOUS MEEITNG

Decisions/Actions	Responsible person
Have Your Say poster	Clerk/Cllr Bowers (actioned)
EMR reallocation	Clerk (actioned)
MUGA planning	Clerk (actioned)
Vacuum/generator purchases	Clerk (ongoing)

Cllr Bowers informed members that an industrial vacuum has been purchased.

107 (006) COMMITTEE UPDATES

6.1 Update from Finance Committee. Cllr Cartner gave members an update on the Finance Committee. The budget versus Actuals have been viewed and there is a projected underspend forecast.

a) To recommend to Full Council the adopted of the Finance section of the Risk Register. **Resolved to accept – all in favour.**

6.2 Update from the Personnel and Communications Committee. Cllr Greenizan gave an update which included details of the next newsletter and WhatsApp communities.

a) To recommend to Full Council the adopted of the Personnel and Communications section of the Risk Register. **Resolved to accept – all in favour.**

6.3 Update from Open Spaces Committee

Cllr Owen updated those present on the most recent Open Spaces meeting.

- A litter picking date has been set for the 12th April.

Signed:

Date:

- Information had been received from Crown Point Estate with regards to the funding request for the MUGA. Unfortunately, Crown Point are not able to financially contribute. The total costs for repairing the pitch and the fencing is circa £20k.

a) To discuss and agree any approve expenditure for the common play equipment. **The quote from Kompan for the repair was £4845.88. This was proposed by Cllr Owen and seconded by Cllr Haynes – All in favour. Clerk to action. The quote for the inspections by Kompan was £1123.75. This was proposed by Cllr Owen and seconded by Cllr Gorman – All in favour. Clerk to action.**

b) To recommend to Full Council the adoption of the Open Spaces section of the Risk Register. **Resolved to accept – all in favour.**

6.4 – Cllr Gorman presented a report from the most recent Manor Rooms committee meeting. This included:

- An update on current and future bookings
- Chage of locks to fire safety recommended.
- An update on the spending taking place by the MRMC which includes a new oven and investigations into audio/visual equipment and black out blinds.
- The 31st March Easter event is in need of more volunteers.
- It s hoped that there will be a planned open day to show case new equipment and facilities.

a) To discuss and agree any actions regarding required building works. Cllr Gorman outlined that following discussions with the building team Tyrells have been offered the contract and they have a start date of late July. The buildings team will liaise with Tyrells. **This was agreed and approved.**

109 (007) FINANCIAL MATTERS

7.1 - Agreement of payments for February 2026 – Approved.

7.2 - Agreement of Bank Reconciliation for February 2026 – Approved.

7.3 – Budget V Actual spends to date. Cllr Bowers took members through information relating to the budget and the forecast underspend. It was agreed that payments for the play equipment repairs etc should be actioned asap to facilitate them being spent in this financial year.

099 (008) PLANNING

2026/0298 - 1 Highland Crescent Trowse Norfolk NR14 8GA -

(T1) Pear - current height 5m, width 4m, crown reduce both by 1.5m to 3.5m height and 2.5m width. (T2) Lime - current height 15m, width 9m, crown reduce by 3m height and 2m width, to 12m height and 7m width. (T3) Red Oak - current height 15m, width 10m, crown reduce height by 2.5m and width on driveway side by 3m to 12.5m height and 7m width. No objections.

100 (009) POLICIES AND OTHER ITEMS

9.1 – Risk Register review and adoption. – **Following a review of the Full Council sections of the policy, it was resolved to approve the entire document following recommendations from the committees.**

9.2 – Environmental and Sustainability Policy. This had been circulated ahead of the meeting. **Resolved to adopt.**

101 (010) DATE AND TIME OF NEXT MEETIIING.

Monday 20th April 2026 @ 7.15pm.

Meeting closed at 7.51pm

Decisions/Actions	Responsible person
Play equipment repair/inspections	Clerk

Signed:

Date:

District Cllr Report

Nicola Fowler:

SEND Survey

Following on from the Government's release of its Education White Paper, our MP Ben Goldsborough has set-up a survey for parents, teachers and support staff across South Norfolk to have their say on the proposed changes to better support children with Special Educational Needs and Disabilities.

The link for the survey is below:

<https://www.surveymonkey.com/r/SouthNorfolkSENDSurvey>

GRANTS

The South Norfolk In Bloom fund is now available to apply for.

In Bloom is a discretionary grant scheme designed to support towns, parishes and community groups across South Norfolk in delivering projects that enhance the visual appeal of their communities, encourage the growing of produce, and promote wildlife and biodiversity.

Organisations will be expected to provide at least 50% of the total project cost.

For more details on the grant, please click on the link below:

[South Norfolk in Bloom fund | Broadland and South Norfolk](#)

We are expecting another round of the Community Action Fund (CAF) this summer. The fund will total £500,000 and grants of £1,000 to £40,000 will be available to improve health, wellbeing and quality of life.

A new Community Facilities Grant has been announced to be available later this year with a total fund of £500,000. The grants will be available to improve local infrastructure such as village halls, community centres and other key community venues.

Details will be forwarded as they become available.

Signed:

Date: