

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: Monday 9th March 2026 at 7.15pm

Present: Cllr Owen (Chair), and Cllr Gorman, Cllr Haynes and Cllr Bowers Clerk: Kate Leggett (Clerk)

120 (001) APOLOGIES

Cllr A Greenizan – accepted and approved.

121 (002) DECLARATIONS OF INTEREST AND DISPENSATION

Cllrs who are allotment holders.

122 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 9th February 2026 were agreed and signed.

123 (004) MATTERS ARISING

Decisions	Actions
Letter to Common Fitness instructor	Clerk (actioned)
Church grass cutting	Clerk (actioned)
Event flyers	Clerk (actioned)
Generator investigations.	Clerk (actioned)

124 (005) PUBLIC FORUM

None for this meeting.

125 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists, and vacant plots. It was thought that any vacant plots on the dell may soon be occupied with new tenants and there is one vacant plot on Block Hill.

6.2 – Access to Mustard Way from the Dell. Cllr Gorman made a representation from the public asking for access from Mustard Way to the Dell be reinstated. The reason for closing the gateway off was explained and it was thought that if it was to be reopened, a discussion would have to take place with all the allotment holders. It was also thought that it would have to be a full council decision were a gate to be installed, and possible implications with asking Crown Point Estate, who own the allotment land. Clerk to roll this over to the next agenda.

6.3 – Possibility of halving plot 35 to create 2 half plots. It was resolved to take this forward to the next agenda as the Groundsman thought someone was interested in the whole plot.

126 (007) CEMETERY AND CHURCHYARD

7.1 – Cemetery bins. Issues around composting and general waste have been noted. **Clerk to produce clear signage for cemetery bins.**

127 (008) COMMON

8.1 – Water levels and discussions with representative from IDB. Cllr Bowers gave those present a rundown of talks with Matt Gooch. Cllr Bowers said it was an extremely helpful meeting, and Mr Gooch gave some useful information about the ditches and surrounding land. He also stated that it would be most helpful if, at low tide, the ditches were checked for detritus.

128 (009) HIGHWAYS AND OPEN SPACES

Sign:

Date:

9.1 – MUGA discussions and actions.

The clerk stated that she had contacted Crown Point Estate again regarding a meeting about arranging a lease and she was still waiting to hear. Any lease discussions will come back to the Open Spaces committee before any decisions are made.

9.2 – Graffiti on the overpass. The Clerk read out an email from a resident who is concerned about the graffiti on the overpass becoming unsightly. **It was resolved to ask Highways if we would have permission to use the underpass you create a more pleasing piece of artwork. Clerk to action.** If it was permitted by Highways, opinions will be sought from the village before final decisions are made.

129 (010) EVENTS

10.1 – The Clerk gave members an update on the arrangements for the Summer Vibes 2026 event.

- Flyers have been produced asking for craft stall. These were distributed at the Redwell Easter Craft fair and the Clerk has already received some interest from these.

- The clerk stated that we are still in need of more musical acts. She will contact Redwell to see if they have anyone that may be interested. She will also contact Poringland Brass band to ask if they would be interested in performing.

130 (011) POLICIES AND PROCEDURES

11.1 – The Clerk gave members information on recent correspondence with the tree surveyor. No further action will be taken at this time. Wait to see what surveyor comes back with.

131 (012) GROUNDSMAN'S TASK LIST

12.1 – The Clerk gave information of the upcoming priority tasks for the Groundsman.

132 (013) DATE AND TIME OF NEXT MEETING

Monday 11th May 2026 @ 7.15pm.

Meeting closed at 8.52pm

Decisions	Actions
Cemetery bin signage	Clerk
Contact Highways re overpass	Clerk
Event planning	Clerk

Sign:

Date: