

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Personnel and Communications Committee meeting held on 13th April 2026 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllrs P Greenizan (chair), H Bowers, J Gorman, D Price and Kate Leggett (clerk)

039 (001) APOLOGIES

None for this meeting.

040 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

None

041 (003) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 9th March 2026 were **AGREED AND SIGNED**.

042 (004) MATTERS ARISING

There were no matters arising from the previous meeting.

The Clerk will be producing a poster for the upcoming Litter Pick event, to be shared on social media/website and noticeboards.

043 (005) PUBLIC FORUM

None for this meeting

044 (006) COMMUNICATIONS

Update from clerk regarding Newsletters and any Parish Council communications.

a) Newsletter articles:

- New history maps
- Update on the school remodel
- Precept increase explanation
- Biodiversity Corner – Wildflowers planting/trees on MG site
- Manor Rooms corner with events etc.
- MUGA update, and thank to helpers
- Fix My Street information.
- Voting at MR on 7th May.
- Website update.

b) Website update

Cllr Gorman took members through the progress that has been made with the website. The Home page has been tidied up, and drop-down menus make for a clean look and facilitate ease of use. The Clerk thanked Cllr Gorman for his time on this.

c) Correspondence information

The Clerk took members through correspondence she had received regarding recent tree works and responses sent. It was decided that no further action can be taken at this time, until we hear back from the surveyor.

045 (007) POLICY, RISK ASSESSMENTS AND TIMELINES.

None for this meeting.

046 (008) STAFFING AND MANAGEMENT ISSUES

None for this meeting.

047 (009) DATE OF NEXT MEETING

Monday 11th May 2026 @ 6.30pm.

Meeting closed at 7.07pm

Sign:

Date:

Sign:

Date: