

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on Monday 20th April 2026 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr Owen, Cllr Bowers, Cllr King and Kate Leggett (Clerk).

083 (001) Apologies

Cllr Cartner – received and accepted.

084 (002) Declarations of Interest and Dispensations

None for this meeting

085 (003) Minutes of the previous meeting

Minutes of the meeting held on the 16th March were **agreed and signed**.

086 (004) Matters Arising from the previous minutes

Decisions/Actions	Delegated to
ID to Nationwide	Clerk (ongoing)
Outstanding payments	Clerk (actioned)

087 (005) Public Forum

None.

088 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for March 2026

- a) The payments and bank reconciliation for March 2026 were agreed.

089 (007) Banking Matters

7.1 – Saving account. The Clerk gave Councillors information about the change of status of the Unity current account. The Council will be reverting to a T1 account as of the end of April.

090 (008) Other Financial Matters

8.1 – Budget v Actuals to date. Cllr Bowers took members through the year budget versus actuals at the year end. It was discussed that there is a need to create a Manor Rooms utilities cost code going forward, and that bespoke Manor Rooms cost codes also need to be set up. **Clerk to action.**

8.2 – AGAR preparation. The Clerk took members through the AGAR process. Accounts will be sent to internal auditor at the end of this week. Cllr Bowers to check the AGAR paperwork before submitting to the internal auditor.

091 (009) Date and Time of next meeting.

Next meeting Monday 18th May 2026 at 6.30pm.

Meeting closed at 7.10pm

Decisions/Actions	Delegated to
ID to Nationwide	Clerk
Manor Rooms info on Scribe	Clerk

Sign:

Date: