

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Parish Council meeting, held on 20th April 2026 in The Manor Rooms, Trowse at 7.15pm.

Present: Cllr Bowers (chair), Cllr Owen, Cllr P Greenizan, Cllr King, Cllr Price, Cllr Gorman, and Cllr Haynes. Kate Leggett (Clerk)

113 (001) APOLOGIES

Cllr Cartner and A Greenizan. – received and accepted.

114 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs who own allotments, Cllrs involved with the Trowse Historical Society and the Manor Rooms.

115 (003) MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on the 16th March were agreed and signed.

116 (004). PUBLIC FORUM

4.1

Written District reports –Reports from Cllrs Nicola Fowler and Lisa Neal are at end of minutes and website.

Written County report – No report received from Cllr Thomson

4.2.

A resident raised the ongoing matter of the MUGA and if the Council were seeking to pursue the possible use for the community and asked if the PC are willing to put some funds towards this. It was stated that the PC had arranged to meet with Crown Point Estate to start negotiations for a possible lease. Cllr Bowers explained that we do potentially have funds that can be moved around, but that additional funding would have to be sought from elsewhere. Decisions around finances could not be made until expectations of rent were raised by Crown Point. **The Clerk is to contact all those that previously attended the public forum and give them an update.**

117 (005) MATTERS ARISING FROM THE PREVIOUS MEEITNG

Decisions/Actions	Responsible person
Play equipment repair/inspections	Clerk (actioned)

118 (006) COMMITTEE UPDATES

6.1 Update from Finance Committee. Cllr King gave members an update on the recent discussions of the Finance Committee. These included:

- Looking at the budget versus actual spends for the year.
- Categorising of the Manor Rooms cost codes/centres.

6.2 Update from the Personnel and Communications Committee. Cllr Greenizan gave an update of the P&C committee activities. These included:

- Discussions around next newsletter articles and some issues with distribution.
- Website updates. Cllr Gorman was thanked for his help with updating the website and making it more accessible.

6.3 Update from Open Spaces Committee. Cllr Owen updated those present on the most recent Open Spaces meeting. This included:

- An update on allotments and plot availability.
- Information from Internal Drainage Board representative about waterways in the village.
- Discussion around overpass artwork and investigations.
- Progress with this year's summer event. Still need more musical acts to perform.

a) To discuss and retrospectively agree any expenditure for the purchase of a generator. **Proposed Cllr Owen, seconded Cllr Haynes. All in favour.**

6.4 – Cllr Gorman presented a report from the most recent Manor Rooms committee meeting. This included:

- Tyrells have been selected by the MR committee for the building works.
 - The recent fire safety inspection has moved forward the prospect of opening up the upper floor. So staircase designs are being drawn up.
 - The location of the new summerhouse has been agreed, and the old shed is being moved.
 - The committee are on the lookout for additional patio/outside seating and tables.
 - Anglian water investigations are still ongoing, but power is now available in the outbuilding.
 - A garden hire agreement has been established.
 - Plans for the garden boundary works are in process.
 - The MRMC are looking to spend their remaining funds on audio/visual equipment. Once this has been installed there will be an open day allow residents to view the new facilities. It is also hoped that a café could be run on a more regular basis.
- a) To discuss and agree any actions regarding required building works. The Clerk informed members of the costs as received from Tyrells. **This was agreed and approved.**

119 (007) FINANCIAL MATTERS

7.1 - Agreement of payments for March 2026 – Approved.

7.2 - Agreement of Bank Reconciliation for March 2026 – Approved.

7.3 – The Clerk gave information on the upcoming AGAR process and Cllr Bowers took members through the most recent Budget versus Actual spend for the end of year.

120 (008) PLANNING

None for this meeting

121 (009) POLICIES AND OTHER ITEMS

9.1 – Tarmac overnight operations. The Clerk outlined the proposals by Tarmac to run overnight operations and the concerns raised by local residents. **Much discussion took place and it was resolved that the Clerk will contact the local MP to enlist his help with this.**

122 (010) DATE AND TIME OF NEXT MEETING.

Monday 18th May 2026 @ 7.45pm. Please note the Annual Meeting of the Parish Council will be held after the Annual Parish Meeting which will start at 7.15pm.

Decisions/Actions	Responsible person
Contact MUGA volunteers	Clerk
Contact Ben Goldsborough re Tarmac	Clerk

123 (011) Confidential Item – Discussion relating to access

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of item 12 in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt after the item that confirms details of the next meeting

11.1 – To discuss and approve any actions. The Clerk and Cllr Bowers gave information relating to this item. Much discussion took place and there were no actions at this time.

Meeting closed at 8.55pm

District Cllr Report

Nicola Fowler:

Member's Grant

This year we have a grant fund of £2,000 per Councillor. If you know any organisations that would benefit from the grant, please let me know.

Unitary Authorities

As we are all now aware, the government has approved the plan for creating 3 unitary authorities in Norfolk. This is not the plan those of us who represent South Norfolk District Council had hoped would be approved, but it is the hand we have been dealt with.

We shall continue to work as much as possible to protect our local area in the re-organisation.

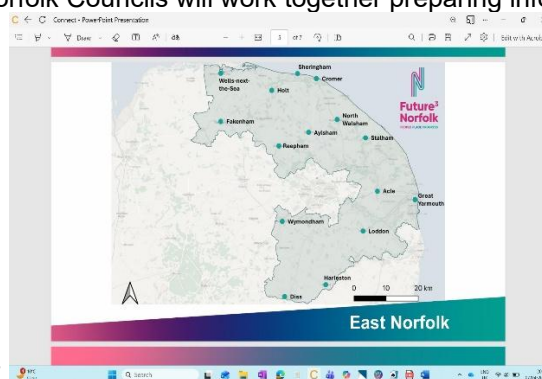
Lisa Neal:

LGR:

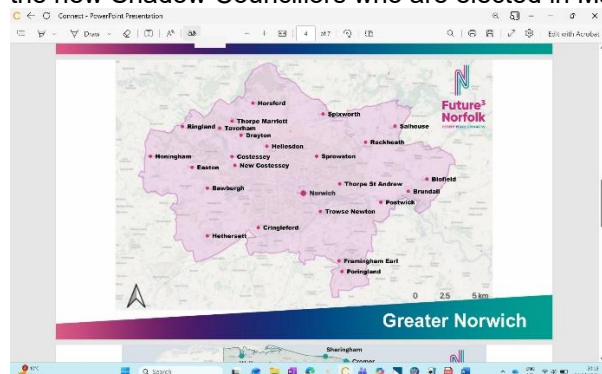
The Government has chosen the three new Unitary Councils Option which means Trowse will become part of Greater Norwich.

- Greater Norwich
- East Norfolk
- West Norfolk

Services continue as normal, in this transition period all Norfolk Councils will work together preparing information for

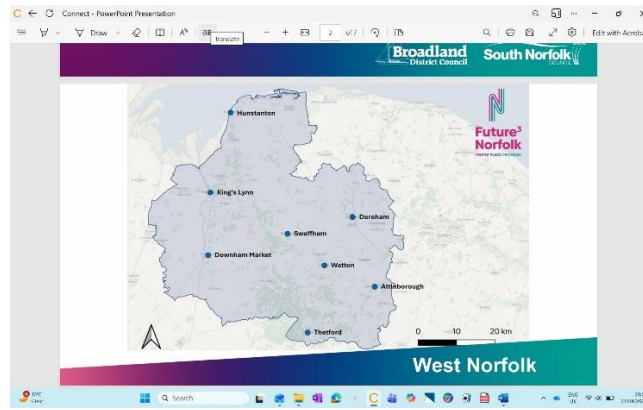


the new Shadow Councillors who are elected in May 2027.



Sign:

Date:



Surface Water Drainage Officers:

“The ditch walker” the Officer who held this post has moved on and we have now employed Karl Manning and Emma Rush (job share) as our new Surface Water Drainage Officers, supporting ongoing work on surface water management and community resilience.

They will focus on practical, on-the-ground inspection and engagement, including:

- Proactive land drainage inspections
- Investigating drainage issues reported to the Council
- Advising residents and riparian owners on watercourse maintenance
- Supporting the Flood and Water Management Officer with investigations
- Providing a visible, rapid presence within communities

Karl and Emma will be a visible presence across South Norfolk and key points of contact for early engagement on drainage matters. Their work also supports the Norfolk Strategic Flood Alliance’s education and awareness initiatives to improve community resilience.

If you have drainage concerns or wish to share local insight, please contact: surfacewaterdrainage@southnorfolkandbroadland.gov.uk

Councils celebrate National Award:



South Norfolk and Broadland District Councils’ Handyperson Service was named Handyperson Service of the Year at the prestigious National Healthy Housing Awards held at The Stoller Hall, Manchester.

The Handyperson Service provides practical support to residents by carrying out small repairs and adaptations in the home. This includes tasks such as fitting grab rails, installing smoke alarms, securing loose carpets, and other minor jobs that help people live safely and independently. The service is particularly valuable for older residents, those with disabilities, or anyone who needs extra help to maintain a safe and comfortable living environment.

[South Norfolk handyperson service | Broadland and South Norfolk](#)

LNRS and GNGIS:

I attended some training with our Green Infrastructure Officer where we had a look at the Local Nature Recovery Strategy (LNRS) and the Greater Norwich Green Infrastructure Strategy (GNGIS).

These strategies are a collaborative approach to restoring and protecting biodiversity in Norfolk and Suffolk, and they are working with residents, experts, communities

and local authorities to design a better future for nature.

I have attached some links that will take you to more detail about the strategies and also some maps, where you can search for an area to see what they are showing.

There is a lot of information within these maps and I would suggest you have a good look clicking on different layers.

[Local Nature Recovery Strategy \(LNRS\)](#)

[Norfolk Local Habitat Map](#)

Sign:

Date:

Business Builder:

Business Builder Headlines Feb 2026

- 200 Businesses supported through the programme
- £1 million plus paid out in grants
- 119 jobs created
- 121 Entrepreneurs given start up advice and support
- 32 Businesses have improved their productivity
- 19 Businesses have diversified
- 12 Businesses supported through carbon reduction

Let's Go:

This is a new visitor economy initiative which will be launching in the summer

It will connect people with their beautiful outdoors and local businesses.



2026.

- Encompass both the South Norfolk District and Broadland Districts together.
- One that could be adaptable come what may from devolution.
- A new Visit Economy website based on six walking
- 30 proposed walking routes (GPS, GPX, Hard Copy
- Local business promotion.
- Social Media support through existing channels.

areas.
Leaflets)



You may ask why we are doing this??

- Economic Value of tourism for Norfolk £3.6 bn
- FTE's 54k plus
- Actual 72k plus
- 21% overall employment

lets.go@southnorfolkandbroadland.gov.uk

Graham Peers, Tourism Officer

CAF Grant:

The two £500,000 pots, one for community projects and one for facilities, are now open for applications with the deadline for submission of applications the 16th August 2026.

This round for the community projects you can apply for anything from £1,000 to £40,000 although for the larger amounts you must have some match funding, this is explained in the ground rules I have attached.

https://onegovuk-my.sharepoint.com/personal/lisa_neal_southnorfolkandbroadland_gov_uk/Documents/Backup/New%20folder/Grants/CAF/caf-ground-rules-2026-amendments.pdf

The Community Facilities Grant (CFG) is provided to support and fund capital improvements to a community facility/building. These could be major refurbishments, adding solar panels, moving heat pumps etc. you can apply for between £10,000 and £50,000, once again for larger amounts there has to be some match funding, and I have attached a link with the ground rules for this pot.

https://onegovuk-my.sharepoint.com/personal/lisa_neal_southnorfolkandbroadland_gov_uk/Documents/Backup/New%20folder/Grants/CAF/cfg-ground-rules-2026.pdf

Business Awards:

Signed:

Date:



We had another successful Business Awards event on the 18th March.

The evening showcased the exceptional breadth and quality of local enterprise, with awards recognising everything from start-ups and small businesses to manufacturers, innovators and community-focused enterprises.

It's great to see so many different businesses that we have in both districts particularly in this tough time.

Food Waste:

If we get our new refuse trucks on the date promised we should be starting collection w/c 29th June.

We will start in phases across the District and they'll be plenty of publicity to tell you when your address will be included in collections.

Town & Parish Forum - 14th April:



LGR slides - T&PCs Town & Parish Forum
April 26 (1).pdf Notes - 14th April.doc

<https://youtu.be/QIIBBXTE5SE>

Attached are the slides and notes from the Forum we held on the 14th April and also the link to the recording of the meeting.

There's a lot more information in them regarding LGR, in the notes you'll find links:

LGR Maps: [Future Norfolk - Future Norfolk](#)

Information on the Structural Change Order: [Local government reorganisation: implementation letter to Norfolk council chief executives](#)

The next phase involves the laying of the Structural Changes Order (SCO) in Parliament, expected in spring 2026, which will formally abolish the old councils, establish the new authorities, and set out warding and governance arrangements, followed by the formation of joint committees and shadow authorities leading up to vesting day on 1 April 2028.

It seems strange to think the elections in May are going to be the last elections ever for Norfolk County Council!

SNT Police Meeting:

The next **Quarterly Neighbourhood Policing Meeting** take place on **Wednesday 22nd April at 19:00 hrs** at **Wymondham Council Office** at Ketts Park.



(QNPM) will

Attendance is available in person or via the

Teams link below:

[Quarterly Neighbourhood Policing Meeting - South Norfolk | Meeting-Join | Microsoft Teams](#)

Signed:

Date: