

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Annual Parish Council Meeting
on: Monday 15th June 2026 at 7.15pm at Trowse Manor Rooms
Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk) (09.06.2026)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

To consider the process for dispensations – either via the Clerk or by Full Council.
To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 18th May 2026

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2- To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

None for this meeting.

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES – to discuss and agree actions as necessary.

6.1 – Personnel and Communications update from the committee Chair

6.2– Finance committee update from committee Chair.

6.3– Open Spaces update from committee Chair.

a) MUGA – To recommend to Full Council the short-term lease agreement to facilitate works on the MUGA.

b) Fitness Classes. To review the emails from class instructor and members and decide the next steps.

6.4 – Manor Rooms update from Committee Chair.

a) To approve the recommendations from the Manor Rooms Committee for expenditure on:

i) Retrospective approval for the purchase of fencing materials to the sum of £1218.23 as over the committee spend limit.

ii) Approval for expenditure of additional AV equipment which falls out of the remit of the former MRMC, including a hearing loop system for £950 +VAT and electrical works for additional power sockets.

iii) Purchase of additional tables for the MR. Sum to be agreed.

7. FINANCIAL MATTERS

7.1 - To agree Payments for May 2026 as circulated.

7.2 –To agree Bank reconciliations for May 2026 as circulated

7.3 – Budget V Actual. To review the year to date.

8. PLANNING

a) Applications

2026/1305 - Trowse County Primary School White Horse Lane Trowse Norfolk NR14 8TH - Non material amendment of 2022/1024 - changes to layout, amendments to roof lights and PV panels, changes to plot 1 and plot 7

9. OTHER ITEMS – To discuss and agree as necessary.

- 9.1 – Streetlighting – changes to streetlighting contract cost increase due to adoption of Pepperpot Drive lighting. Information provided ahead of the meeting.
- 9.2 – Code of Conduct review and readoption
- 9.3 – Equality Policy review and readoption.

10. DATE AND TIME OF NEXT MEETING

Monday 20th July 2026 @ 7.15pm.