

# NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 8<sup>th</sup> June 2026 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to [trowsepc@outlook.com](mailto:trowsepc@outlook.com)

Kate Leggett (Parish Clerk) (02.06.2026)

## AGENDA

### 1. ELECTION OF COMMITTEE CHAIRPERSON

### 2. ATTENDANCE

To note those present and consider apologies for absence.

### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

### 4. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 11<sup>th</sup> May 2025.

### 5. MATTERS ARISING

| Decisions                | Actions                      |
|--------------------------|------------------------------|
| Working group info       | Clerk (actioned)             |
| Fitness class letter     | Clerk/Cllr Bowers (actioned) |
| Letter picking equipment | Clerk (actioned)             |
| Fencing investigations   | Clerk (ongoing)              |
| Hogweed reporting        | Clerk (actioned)             |

### 6. PUBLIC FORUM

6.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6.2 – MUGA discussion. To discuss and agree any actions relating to the short-term lease of the MUGA by Crown Point Estate to facilitate cleaning and repair works to go ahead.

### 7. ALLOTMENTS.

7.1 – Update from the Clerk re allotment waiting lists, vacant plots.

7.2 – Allotment inspection report.

### 8. CEMETERY AND CHURCHYARD.

Nothing for this meeting.

### 9. COMMON.

9.1 - To note the water levels and discuss and agree any further possible actions.

9.2 – Fitness class on the Common. To discuss and agree any actions.

### 10. HIGHWAYS & OPEN SPACES

None for this meeting.

## **11 EVENTS**

11.1 – Clerk to provide information relating to this year's summer event. To discuss and agree any actions.

## **12. POLICY AND PROCEDURES.**

12.1- To review and discuss/agree the following policies

- Committee Terms of Reference
- Playground Risk Management Policy
- MUGA Working Group Terms of Reference.

## **13. FINANCE**

13.1 – To review and discuss Budget v Actual spends to date for this committee.

## **14. GROUNDSMAN INFORMATION.**

14.1 –Clerk and Groundsman to advise the committee of groundsman's priority tasks for the coming month.

## **15. TIME AND DATE OF NEXT MEETING**

Monday 13<sup>th</sup> July 2026 @ 7.15pm in the Manor Rooms.