

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Monday 13th July 2026 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk) (07.07.2026)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 8th June 2025.

4. MATTERS ARISING

Decisions	Actions
MUGA ToR to working group	Clerk (actioned)
P&C agenda item	Clerk (actioned)
MUGA work investigations	Clerk (actioned)
Fencing investigations	Clerk (ongoing)

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

5.2 – MUGA discussion. To discuss and agree any actions relating to the MUGA

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting lists, vacant plots.

7. CEMETERY AND CHURCHYARD. (to discuss and agree as necessary)

7.1 – Cemetery zoning. Information from the Clerk regarding possible zoning.

8. COMMON.

8.1 - To note the water levels and discuss and agree any further possible actions.

8.2 – Fitness class on the Common. Chair to inform members of the outcome of discussions.

9. HIGHWAYS & OPEN SPACES

None for this meeting.

10 EVENTS

10.1 – Clerk to provide information relating to this year's summer event and to decide the following:

- Volunteer helpers: what they will be doing.

- Plan for the day, including timings, set up, break down, and logistics.
- Risk assessment review.

11. POLICY AND PROCEDURES.

11.1- To review and discuss/agree the following policies

- Emergency plans

12. FINANCE

12.1 – To review and discuss Budget v Actual spends to date for this committee.

13. GROUNDSMAN INFORMATION.

13.1 –Clerk and Groundsman to advise the committee of groundsman's priority tasks for the coming month.

14. TIME AND DATE OF NEXT MEETING

Monday 14th September 2026 @ 7.15pm in the Manor Rooms.