

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: Monday 11th May 2026 at 7.15pm

Present: Cllr Owen (Chair), and Cllr Gorman, Cllr Haynes and Cllr Greenizan, Cllr Bowers. Clerk: Kate Leggett (Clerk)

001 (001) APOLOGIES

002 (002) DECLARATIONS OF INTEREST AND DISPENSATION

Cllrs who are allotment holders.

003 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 13th April were agreed and signed.

004 (004) MATTERS ARISING

Decisions	Actions
Cemetery bin signage	Clerk (actioned)
Contact Highways re overpass	Clerk (actioned)
Event planning	Clerk (ongoing)

005 (005) PUBLIC FORUM

5.1 – None for this meeting.

5.2 – MUGA. Cllr Gorman and Cllr Bowers gave an update on recent discussions with Crown Point Estate (CPE) regarding a lease for the MUGA. Much discussion took place about the lease and the use of the facility. It was hoped that we could get a lease in place before the school summer holidays, but that would depend on timescales of solicitors. Cllr Bowers expressed that there are three main issues that need to be discussed at the Council:

- What is the level of rent going to be after the first 5 years?
- Operational management, i.e., how is the facility going to be managed on a day-to-day basis.
- Setting up a working group.

Repairs are going to have to be funded by the Parish Council or with grants/donations, and it was thought that the fence was a priority job as it is currently unsafe.

The working group was formed, and the Clerk will email those who volunteered to arrange a meeting.

At this point in the meeting it was resolved to move item 9.4 up the agenda to facilitate a discussion with a resident. All in favour. Cllr Owen also requested a dispensation to talk on this matter. Approved.

9.4 – Russell Terrace access. A resident explained the issues of access for Russell Terrace. The Clerk informed those present that it would be up to the homeowner to approve a gate, as it was on their property.

006 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotments and any waiting lists.

007 (007) CEMETERY AND CHURCHYARD

Nothing for this meeting.

Sign:

Date:

008 (008) COMMON

8.1 – Water levels are currently not an issue.

8.2 – Fitness classes on the Common. Much discussion took place. **Resolved that the Clerk and Cllr Bowers would put together a more formal letter if the activity continued.**

009 (009) HIGHWAYS AND OPEN SPACES

9.1 – Litter picking. It was resolved to purchase our own litter picking equipment. **Clerk to action.**

9.2 – Church meadow grazing. A discussion took place around making part of the church meadow suitable for cattle grazing. **It was resolved to seek prices for fencing posts and wire and discuss with Whitlingham Trust if they would place the cattle on the meadow if facilities allowed. Clerk to action.**

9.3 – Giant Hogweed. **Resolved to report to Crown Point Estate as it is on their land. Clerk to action.**

010 (010) EVENTS

10.1 – The Clerk gave members an update on the arrangements for the Summer Vibes 2026 event.

- More bands/music acts are needed. Clerk will contact Redwell to see if they can help with this. Add more information to social media and see what is on locally for inspiration.
- Sadly the Equal Brewkery has folded, so they won't be in attendance.
- A pop-up repair shop may be available on the day.

011 (011) POLICIES AND PROCEDURES

None for this meeting.

012 (012) GROUNDSMAN'S TASK LIST

12.1 – The Clerk gave information of the upcoming priority tasks for the Groundsman.

013 (013) DATE AND TIME OF NEXT MEETING

Monday 8th June 2026 @ 7.15pm.

Meeting closed at 9.04pm

Decisions	Actions
Working group info	Clerk
Fitness class letter	Clerk/Cllr Bowers
Litter picking equipment	Clerk
Fencing investigations	Clerk
Hogweed reporting	Clerk.

Sign:

Date: